

Virtual Platform Comparison Table

To help you more effectively meet online, we compared a number of virtual platforms across functionalities. We've included some personal experiences and tips in the very bottom row. If you have experiences to share or platforms to add, please let us know! Email beth@collaborateup.com and we'll keep this tool free and updated on our [website](#). Check out additional information on our [virtual services](#). Happy Virtual Collaboration!

	Zoom	Google Hangouts	WebEx	Microsoft Teams (formerly Skype for Business)	Adobe Connect
Website	Zoom.us	https://gsuite.google.com/	https://www.webex.com/	https://products.office.com/en-us/microsoft-teams/group-chat-software	https://www.adobe.com/products/adobeconnect.html
Free Option	Yes	Yes	Yes	No	No
Free Option Participant Capacity	100	25	3	NA	NA
Free Option Meeting Length Limit	40 minutes (in meetings with more than 2 attendees)	24 Hours	24 hours	NA	NA

	Zoom	Google Hangouts	WebEx	Microsoft Teams (formerly Skype for Business)	Adobe Connect
Professional Packages	4 pricing packages	Free	4 pricing packages	4 pricing packages	6 pricing packages
Maximum Participants	Up to 100 (up to 500 with Large Meeting Add-On)	Up to 50 (if you already have G Suite)	Up to 1,000	Up to 250	Up to 100
Platforms Supported	Windows, Mac, Android, iOS	Windows, Mac, Android, iOS	Windows, Mac, Android, iOS	Windows, Mac, Android, iOS	Windows, Mac, Android, iOS
Able to Attend Meetings in a Web Browser?	Yes	Yes	Yes	Yes	Yes
Call Recordings	✓ (won't record breakout rooms within a larger plenary)	No	✓ (won't record breakout rooms within a larger plenary)	✓ (won't record breakout rooms within a larger plenary)	✓
Screen Sharing	✓	✓	✓	✓	✓
Group Messaging	✓	✓	✓	✓	✓

Polls	✓	No	✓	✓	✓
Whiteboard	✓	No	✓	✓	✓
Breakout Rooms	✓	No	✓	✓	✓
Encrypted Calls	✓	✓	✓	✓	✓
Personal Experience/ Tips	<p>Poll function doesn't work through web browser; good balance of functionality and ease of use. Breakout rooms are great and seamless. Can automatically close breakouts and force people back to plenary. There have been some cyber concerns raised.</p>	<p>Can't record calls or do breakout rooms so limited capacity for larger, interactive meetings. But very widely accessible and easy to use</p>	<p>Used to be a platform of choice but many have moved toward Zoom and others. Still has good functionality. Considered by some to be more cyber-secure.</p>	<p>No free option and often difficult for non-Microsoft users to access files and outcomes stored through Teams</p>	<p>Currently used by USAID and other US government (USG) agencies so familiar to most USG participants; robust dashboards but can be overwhelming for new users</p>

[Mural](#) (subscription based) and [Miro](#) (free) are two 'virtual whiteboards' that are specifically designed for remote creation, design sprints and ideation. They require a bit more training (for which Mural has staff) and guidance before use, but you can use them in addition to the virtual platforms above to co-create using familiar brainstorming tools and templates.